

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**November 3, 2025**

A regular meeting of the Board of Examiners of Psychology was held on November 3, 2025, at 10:00 a.m. via Microsoft Teams video teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

**MEMBERS PRESENT**

Jeff Hicks, Ph.D.  
Emily Skaggs, Psy.D.  
Lisa Bond M.S.  
Harwell Smith, Ph.D. - Chair  
Lorilea Conyer M.A.  
Jamie Hopkins, Ph.D.  
Eva Markham, Ed.D.  
Jay Prather-Citizen at Large  
Dennis J. Buchholz, Ph.D.

**DEPARTMENT OF PROFESSIONAL LICENSING STAFF**

Kristen Lawson, Commissioner  
Lyndsay Sipple, Administrative Supervisor  
Jenna Wells, Fiscal Support Specialist  
Trish Bolton, Administrative Specialist Senior  
Staci Taylor, Administrative Specialist Senior

**OTHER**

Mark Brengelman, Board Counsel  
Micheal Nickles, Assistant to Board Counsel

**MEMBERS ABSENT**

**GUEST**

Eric Russ, KPA

---

**CALL TO ORDER**

Board Chair, Dr. Smith called the meeting to order at 10:04 a.m.

**MINUTES**

**July 7, 2025:** Dr. Buchholz moved to approve as presented; Dr. Markham seconded. Motion carried, with Mr. Prather abstaining.

**August 4, 2025:** Dr. Buchholz moved to approve; Dr. Markham seconded. Motion carried.

**October 6, 2025:** Dr. Buchholz moved to approve; Ms. Bond seconded. Motion carried

**DPL REPORT**

No report

**FINANCIAL REPORT**

The Board reviewed September 2025 report with no concerns noted.

**LICENSURE STATUS REPORT**

The Board reviewed the licensure status report as of November 3, 2025.

**ATTORNEY UPDATE**

Board Attorney reported attendance at DPL new member training and ASPPB meetings. Discussions included:

- Universal licensing concepts separate from the Compact
- Changes to the EPPP moving toward practical skills, projected 2026–2027
- Discussion on master’s vs doctoral-level scope
- Regulatory updates and participation in the November 21 public hearing on fees
- Improvements to the Open Records Request (ORR) process

**COMPLAINTS/OTHER LEGAL MATTER**

Dr. Buchholz made a motion to enter closed session at 10:19 a.m. pursuant to KRS 61.810(1)(j) for deliberation of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(k) may be discussed. The

motion was second by Dr. Smith and it carried.

Dr. Buchholz moved to exit closed session at 10:43 a.m., Ms. Bond second the motion. Carried.

The Committee presented the following recommendations to the Board:

**2024PSY-00001:** Signed settlement; license surrendered for one year then probation.

**2024PSY-00005:** Signed settlement; three-year voluntary surrender. Education-related employment concerns noted.

**2023PSY-00028:** Proposed private admonishment for dual relationship and incomplete documentation.

**2025PSY-00011:** Private admonishment for late reporting.

**2024PSY-00026:** Dismissal due to insufficient evidence.

**2020PSY-00006:** Deferred due to lack of response.

**2021PSY-00023:** Settlement pending signature; missing report.

**2021PSY-00040:** Refused private admonishment; hearing process initiated.

Dr. Buchholz made a motion to accept the committee's recommendations, Ms. Bond second the motion and the motion carried. Correspondences to be drafted by Board Counsel.

## **OLD BUSINESS**

### **Board Consultant RFP Update:**

Concerns expressed over vendor effectiveness and cost value. Options discussed included limiting spending caps and delaying contract until the new year. Court review pending regarding possible vendor presentations.

Dr. Buchholz made a motion to enter closed session at 11:05 a.m. pursuant to KRS 61.810(1)(j) for deliberation of quasi-judicial bodies at which information protected by KRS 61.810(k) may be discussed. The motion was second by Dr. Smith and it carried.

Dr. Buchholz moved to exit closed session at 11:27 a.m., Ms. Bond second the motion. Carried.

## **NEW BUSINESS**

- **Online Applications:** Ms. Sipple reported the Psychology applications were ready to go live, with the Board's consent. Online applications were noted as complex, contributing to a lengthy implementation process. The Board was advised that initial system issues and disruptions should be expected.
- **Renewal Review:** Dr. Hopkins will conduct the review of renewal applications.
- **Budget Documents (DJ Wasson):** Only select members had received the report; therefore, no formal discussion occurred.
- **Examiner Concern:** Differences in grading practices and the need for clearer feedback to applicants were discussed. Dr. Markham emphasized the importance of providing constructive feedback to licensees. The matter was referred to the Examination Committee to determine appropriate guidance and communication procedures. Applicants currently receive a letter identifying content areas for further review. Mr. Prather made a motion to refer these inquiries back to the Examination Committee. Second by Dr. Markham, carried.
- **Finance Committee Update:** The committee met with PPC staff and scheduled a follow-up meeting for later in the week. Dr. Markham moved that the Board formally request PPC/DPL staff responsible for budget projections meet with the KBEP Finance Committee to address anticipated needs. Mr. Prather seconded the motion; it carried. Although collected fees are Board-generated, they are deposited into state funds and must follow state expenditure processes. The Board expressed a desire for greater collaborative input regarding future budgetary needs not currently reflected in projections.
- **Third Quarter 2025 Compliance Letter:** No further action required.
- **2026 Meeting Dates:** Dr. Markham moved to approve the proposed 2026 meeting schedule; Ms. Bond seconded. Motion carried. The approved dates are:
  - January 5, 2026
  - February 2, 2026

- March 2, 2026
- April 6, 2026
- May 4, 2026
- June 1, 2026
- July 6, 2026
- August 3, 2026
- August 31, 2026 (September meeting)
- October 5, 2026
- November 2, 2026
- December 7, 2026

## **MONTHLY REPORTS**

### **Supervision Report:**

Dr. Hopkins notified the board that (10) ten supervision forms were reviewed, and the Excel sheet is up to date. Dr. Hopkins also reviewed online renewals.

### **Continuing Education Report:**

Dr. Buchholz notified the board that (2) two Continuing Education applications were reviewed, approved and the Excel sheet has been updated.

### **Credentials Review Committee:**

The Committee provided the following recommendations to the Board:

45 applications reviewed:

- 37 Approved Renewals, Initial Applications, Post – Doc/HSP Hours & Nonresident Hours
- 8 Deferred

### **Examination Report**

Ms. Bond notified the board that (3) three applications were reviewed, and the Excel sheet is up to date. We had (1) EPPP approvals, and (2) two structured re-examination approvals.

### **Finance Ad-Hoc Committee**

No report

### **Disciplined Psychologist Report:**

No Report

### **Newsletter Report:**

The report was approved at the prior meeting. Jay will consult with Mark regarding one regulatory matter. All other sections are finalized.

### **Regulations Committee Report:**

Next regulations committee meeting is set for November 21, 2025

### **ASPPB/PSYPACT:**

Dr. Hicks reported that the revised EPPP is scheduled for release in the fourth quarter of 2027 and will be a combined examination covering both knowledge/content and clinical performance. Dr. Hicks moved to table any discussion regarding the discontinuation of KBEP's oral examination until the revised EPPP is released and accepted; Dr. Buchholz seconded, and the motion carried. The Board indicated it expects KPA to honor this action to reduce uncertainty for applicants. Dr. Hicks requested the addition of a general ethics question to the oral examination; however, Dr. Markham noted that ethical standards are already addressed through the Code of Conduct and the written examination.

The Board discussed concerns related to the use of Artificial Intelligence (AI) in the provision of psychological

services, particularly when there is minimal or no direct human interaction. Dr. Hicks moved to direct legal counsel to draft statutory and/or regulatory language prohibiting such use of AI, and Mr. Prather seconded; however, Mr. Prather expressed concern that a blanket prohibition may be overly broad and more appropriately handled as an ethical issue. At the Board's request, Mr. Brengelman will draft guidance for licensees regarding AI use in practice. Dr. Hicks subsequently withdrew his motion. Mr. Prather then moved to create an ad hoc committee to study AI issues, which was seconded by Dr. Hicks and carried. Dr. Hicks also moved to add a question to the oral examination related to the use of AI in psychological testing and report writing. Due to concerns about the lack of clear standards, the motion was tabled.

Dr. Hicks moved for the Finance Committee to propose a revised 2026 budget to include reallocated funds for Board member travel to ASPPB meetings and to combine in-state and out-of-state travel lines into a single "Board Travel Expense" category; Dr. Smith seconded. In light of an upcoming meeting with DJ Wasson and pending additional information, Dr. Hicks withdrew the motion. Dr. Hicks then moved to invite ASPPB representatives Mariann Burnett-Atwell and Alex Siegel (or their designees) to present to the Board regarding available resources; Dr. Smith seconded, and the motion carried.

**PER DIEM & HONORARIA:**

- Dennis Buchholz  
November 3, 2025 – Board Meeting
  
- Emily Skaggs  
November 3, 2025 – Board Meeting
  
- Jay Prather  
November 3, 2025 – Board Meeting
  
- Jamie Hopkins  
October 28, 2025 – Credentials  
November 2, 2025 - Credentials  
November 3, 2025 – Board Meeting
  
- Lisa Bond  
November 3, 2025 – Board Meeting
  
- Harwell Smith  
November 3, 2025 – Board Meeting
  
- Lorilea Conyer  
October 31, 2025 – Credentials  
November 2, 2025 – Credentials  
November 3, 2025 – Board Meeting
  
- Eva Markham  
October 20, 2025 – Finance  
October 26, 2025 – Complaints  
October 27, 2025 – Complaints  
October 28, 2025 – Credentials  
October 31, 2025 – Credentials  
November 3, 2025 – Board Meeting

**NEXT MEETING:**

Monday, December 15, 2025, at 10:00 a.m.

**PUBLIC COMMENT:**

Application status inquiries received from Ashley Wilson, Mya Bowen, and Skylar VanMeter. Observers included Jeff

Drury and Michael Bordieri.

**ADJOURNMENT:**

Mr. Prather made a motion to adjourn at 1:11 p.m., Dr. Hicks second the motion, and it carried.

---

Harwell Smith, Ph.D.

Chair, Kentucky Board of Examiners of Psychology